



Haryana State Warehousing Corporation
Bay No. 15-18, Sector-2, Panchkula
E-Mail: msthwc@hry.nic.in

HSWC/Tech/JTA-I/112-A/Preservation/2020/

2020-457

Dated

To

20 MAY 2020

1. All the District Managers, HSWC, in the field
2. All the Assistant Managers (QC), HSWC
3. All the Managers/Incharges, States Warehouses in Haryana.

Sub: Safety of stocks.

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It is informed that wheat procurement season 2020 is almost over and procured wheat stocks has been sifted /stored either in mandis or other storage points. Most of the stocks have been stored in open due to inadequate covered storage capacity in the State. Accordingly, you are advised to take proper and adequate steps to protect the stocks particularly in open accommodation. The stock should be properly stacked, covered with polythene cover, tied with jute ropes, cap nets and properly stacked in wooden crates to avoid any damages to the stocks. The stock stored in open should not be exposed to the vagaries of nature. The details instructions to protect the stocks are issued every year; however you are directed to take the following steps for the protection of stocks in open as well as in covered accommodation.

- i. All the DMs & AMs (QC) must conduct inspection of stocks atleast once in a month. They will ensure that entries are made properly in all records and required reports are also sent to H.O. timely.
- ii. Warehouse Manager/Incharge/TA/JTA must inspect the stocks stored in open and as well as in covered on fortnightly basis.
- iii. All DMs/AMs (QC) & Manager /Incharge will ensure that wheat stocks stored in CAP storage have been stored properly on wooden crates and are covered with polythene covers. In case adequate polythene cover are not available than the stocks be covered with MLCL Covers, old polythene covers after repairing thereof & tarpaulin etc. till the further arraignment of new black polythene covers is made.
- iv. It is very improvement to ensure that the stocks stored in open are covered under all circumstances to avoid any type of losses by untimely rains.
- v. The surroundings of storage places must be properly cleaned and should be free from grass, bushes and accumulation of water etc.
- vi. It should be ensured that drainage system at storage places is working properly.
- vii. The entire stocks should be given timely Pre-monsoon fumigation with Aluminium Phosphide & Deltamathrin and proper record of the same may be maintained.
- viii. After Pre-monsoon treatment further mandatory treatment with Aluminium Phosphide, Deltamathrin & Malathion should be imparted as per schedule.
- ix. DMs & AMs (QC) will ensure that fumigants and pesticides are available as per the requirement of each Warehouse so that the dis-infestation treatments are provided as per schedule. Anti termite treatment should also be given along with fumigation if required.
- x. The stocks should not be left un-attended at any point of time and Head Office may be apprised on 1st of every month, wherever the quality of the stocks has started deteriorating. At the same time efforts should be made by the DMs, HSWC to get such stocks delivered on priority.
- xi. Efforts should be made to ensure that the delivery of complete stack is given at one time normally, in case any balance stock is left, the same should be stacked properly and immediately.
- xii. The record of the stocks both at the storage point as well as in District Office should be maintained properly and should tally with each other.
- xiii. Every stack must be tagged with stack card with up to date entries.

- xiv. DMs will take all other necessary steps for safe storage and maintenance of proper health of wheat stocks and review it from time to time.
- xv. All the DMs, HSWC are advised to ensure that inspection report on revised prescribed Proforma are sent through email regularly as per schedule to H.O. to appraise the conditions/deficiency of stocks stored in covered as well as in open accommodation.

The above directions/Instructions must be strictly followed so that wheat stocks are not exposed to the vagaries of nature and no damage is caused to the stocks stored in the Warehouse either in covered godown or in open storage. You are also directed to follow the instructions of Govt. of India sent to you from time to time. Any deviation from these instructions or any damage to the stocks shall invite strict action against the delinquents.

THIS SHOULD BE TREATED AS MOST IMPORTANT

Q. Shro
19/5

MANAGER(S&T)
For: MANAGING DIRECTOR

HSWC/Tech/JTA-I/112-A/Preservation/2020/20458-459 Dated

20 MAY 2020

Copy to;

1. The Financial Advisor, H.O. for information
2. The Manager (B), H.O. for information

Q. Shro
19/5/2020

MANAGER(S&T)
For: MANAGING DIRECTOR

o/c

Q. Shro
19/5/2020