

FA7

0172 - 2578828

HARYANA WAREHOUSING CORPORATION
RAY NO.15-18, SECTOR-2, PANCHKULA

OFFICE ORDER

The Board of Directors in its 152nd meeting held on 8.1.2003 had prescribed the following norms for the replacement of gunnies in HWC wheat stocks which were circulated vide office orders bearing Endst. No. HWC/ Tech/ Gunny Repl./TA-3/10083-223 dated 25.2.2003:

Sr. No.	Particulars	Storage of stocks upto	
		2 Years	3 Years
a)	Covered godowns	0.5%	1.5%
b)	Open storage	1.0%	3.0%

As per the delegation of powers by the Board of Directors in its 179th meeting held on 21.12.2009, the District Managers are competent to approve replacement of gunnies falling within the above prescribed norms. However, the details of the cases of replacement of gunnies so approved by the District Managers will be sent to the Manager(S&T) every six months as on 30th June and 31st December in the months of January and July of each year respectively.

DATE: 7.01.2010 PLACE: PANCHKULA
MANAGING DIRECTOR

Endst.No. HWC/Tech/Gunny Repl./TA-2/2009/ 1343 - 1493 Dated: 11/1/2010

A copy of the above is forwarded for information and necessary action to:-

1. All the Officers at Head Office.
2. All the District Managers, Haryana Warehousing Corporation, in the field. ✓
3. The Manager(Accounts), HWC, Panchkula.
4. All the Accountants, posted in the H.O. / field. ✓
5. All the Managers/Incharges, State Warehouses in Haryana.

A.M.P.C.
PR circulate
in circle

ADVISOR(P&S)
For MANAGING DIRECTOR

Ms - 5755-67 dt. 15/1/10

Forwarded to all manager in kothed with for information & necessary compliance of above order

Handwritten signature

HARYANA WAREHOUSING CORPORATION
BAY NO.15-18,SECTOR-2,PANCHKULA

OFFICE ORDER

The Board of Directors in its 152nd meeting held on 8.1.2003 has decided to revise the norms for replacement of gunnies as under:-

Sr. No.	Particulars	Revised Norms	
		In case the stocks are stored upto	
		2 Years	3 Years
a.	Covered godowns with proper flooring, roofing and no leakage.	0.5%	1.5%
b.	If stocks stored on bucca plinth in open and on crates.	1.0%	3.0%

2. Each case for replacement above the norms and beyond the period of three years storage shall be reviewed on merits and circumstances leading to excess replacement. Such cases should be submitted to Head Office with full justification and specific comments/ recommendations of District Manager.
3. For replacement of gunnies above the norms, the responsibility shall be fixed in equal proportion on entire Class-III officials keeping in view of their period of posting at the concerned Warehouse during the period of storage irrespective whether or not he is posted at the time of delivery.
4. Henceforth the statement of replacement for seeking write off sanction shall be submitted once as on 31st March every year in the format enclosed through District Manager.
5. The statement for the previous years for which write off sanction has not been received may be submitted right now.
6. The extent of responsibility of each employee for replacement beyond the norms shall be determined in the above said manner by the District Manager and amount debited to their respective account at the close of financial year while submitting the consolidated report to Head quarter for write off sanction.
7. On receipt of write off sanction from the competent authority, the account of respective employee shall be credited or amount recovered as the case may be.

Encl: As above.

DATED: PANCHKULA
THE: 21.2.2003

JAIWANTI SHEOKAND
MANAGING DIRECTOR

Endst.No.HWC/Tech/G.replacement/TA-3/ 1008-3-275 Dated: 25-2-03
Copy to:

1. All the Officers at Head Office.
1. The Sr.DM/All the District Manager, Haryana Warehousing Corporation.
2. The Manager(Accounts),HWC, Head Office.
3. All the Accountants, posted in the Head office/filed.
4. All the Managers/Incharges, State Warehouses in Haryana.

MANAGER(S&T)